



بعثة ليمان الدائمة لدى الأمم المتحدة  
نيويورك

عدد الصفحات ١٠  
م.أ.

رقم الفاكس: ٨/٨١٩  
رقم المحفوظات: ١-٧/٥/٥  
نيويورك في: ٢٠٢١/٧/٦

جانب وزارة الخارجية والمغتربين  
-مديرية المنظمات الدولية-

الموضوع: تسمية خبراء في بعثة الأمم المتحدة في جنوب السودان

أودعكم ربطاً مذكرة الأمانة العامة رقم **DPO/OROLSI/PD/2021/02494**، التي تطلب بموجبها تسمية خبراء غير نظاميين في العدالة المدنية للعمل مع بعثة الأمم المتحدة في جنوب السودان، وذلك لفترة سنة مع إمكانية التمديد، على أن ترسل طلبات المرشحين مع السيرة الذاتية قبل ٢٠٢١/٧/٢٨ على العنوانين التاليين: **Kovar@un.org** و **Julia.jaeckle@un.org**.

مرفق المذكرة استمارة الترشيح، بالإضافة إلى كافة التفاصيل ذات الصلة.

للتفضل بالاطلاع وإجراء ما ترونه مناسباً.

السفيرة

د. أمال مدلي  
المندوبة الدائمة

United Nations



Nations Unies

HEADQUARTERS • SIEGE NEW YORK, NY 10017

REFERENCE: DPO/OROLSI/2021/02494

The Secretariat of the United Nations presents its compliments to the Permanent Missions of Member States to the United Nations and has the honour to invite their Governments to nominate non-uniformed civilian justice experts for service with the United Nations Mission in South Sudan (UNMISS) as government-provided personnel.

The Secretariat invites Member States to submit completed official United Nations Personal History Profiles for Non-Uniformed Civilian Government-Provided Personnel in respect of their nominated candidates, and to certify that the nominees meet the requirements as set forth in the attached terms of reference. Candidates who are ultimately selected will be expected to serve for a period of 12 months from the time of their deployment, with the possibility of an extension.

The nomination of women candidates is strongly encouraged. Member States are expected to nominate at least 30 per cent women candidates for service. In line with the 2018 Uniformed Personnel Gender Parity Strategy of the Department of Peace Operations (DPO), equally qualified women will be given priority consideration for selection. Nominations comprised of men only may not be accepted.

The Secretariat requests the Permanent Missions to forward their nominations by e-mail to Ms. Annika Kovar (kovar@un.org) with copy to Ms. Julia Jaeckle (julia.jaeckle@un.org) by 28 July 2021, referring to this Note Verbale. The Secretariat will also accept nominations after this deadline, on a rolling basis. As nominated personnel may also be considered for service with other United Nations peace operations with similar requirements, the Secretariat would be grateful if the nominating government would indicate in the submission whether it agrees to the candidate being considered for service in other United Nations peace operations.

The Secretariat wishes to outline that it is the responsibility of the nominating government to ensure that each candidate it nominates has not been convicted of, or is not currently under investigation or being prosecuted for, any criminal offence, or any violation of international human rights law or international humanitarian law. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence but were not convicted, the nominating government is requested to provide information regarding the investigation(s) or prosecution(s) concerned. The nominating government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

The Secretariat recalls that the responsibilities of personnel who are engaged to serve in United Nations peace operations are exclusively international in character. Such personnel are to perform their functions under the authority of, and in full compliance with, the instructions of the Secretary-General of the United Nations and persons acting on his behalf and are required not to seek or accept instructions in regard to the performance of their duties from any government or



from any other authority external to the United Nations. While serving with the United Nations, such personnel will enjoy the legal status of "experts on mission" in accordance with Article VI of the 1946 Convention on the Privileges and Immunities of the United Nations.

The Guidelines on Non-Uniformed Civilian Government-Provided Personnel on Assignment with United Nations Peacekeeping and Special Political Missions, dated 1 April 2015, reference 2015.01, shall be applicable to government-provided justice personnel. The Secretariat recalls that it is the government's responsibility to make copies of this document available to government-provided justice personnel prior to their deployment.

The Secretariat further recalls that any government-provided personnel may be repatriated in line with the aforementioned guidelines. In the case of repatriation due to disciplinary grounds, for failing to meet or dishonesty in regards to meeting minimum requirements for service in the Mission, misrepresentations, for personal reasons upon request of the individual, or upon request of the contributing Member State, the contributing Member State will be responsible for all travel-related expenses.

The Justice and Corrections Service of the Office of Rule of Law and Security Institutions, Department of Peace Operations, is the designated focal point for all issues related to the selection, recruitment, deployment, rotation, transfer and repatriation of government-provided justice personnel.

The Secretariat of the United Nations avails itself of this opportunity to renew to the Permanent Missions of Member States to the United Nations the assurances of its highest consideration.

A handwritten signature in black ink, consisting of a stylized, cursive script.

June 2021

**Title:** Prosecution/Judicial Expert  
(civilian non-uniformed government-provided personnel)  
**Level:** Expert on Mission  
**Organizational unit:** United Nations Mission in South Sudan (UNMISS)  
**Duty Station:** South Sudan  
**Report to:** Director, Rule of Law Advisory Section  
**Start Date:** As soon as possible  
**Duration:** 12 months, extendable

**Background:**

Security Council resolution 2567 (2021) paragraphs 3.a.vii and viii mandated UNMISS to provide technical assistance and advice to restore and reform the rule of law and justice sector and coordinate with the police and relevant government institutions on international humanitarian law, investigation and prosecution of sexual and gender-based violence (SGBV), conflict-related sexual violence (CRSV) and other human rights violations and abuses, in order to strengthen the protection of civilians, combat impunity and promote accountability. UNMISS supports national accountability mechanisms through different streams. UNMISS Rule of Law Advisory Section (RoLAS) supports national authorities to restore the presence of justice actors in priority locations and strengthen linkages along the justice chain to increase accountability for human rights violations and abuses, including SGBV and CRSV. Support to address CRSV is provided under the wider framework of the 2014 Joint Communiqué of the Republic of South Sudan and the United Nations on Addressing CRSV.

**Duties and responsibilities:**

The Expert will be located either at the Mission headquarters, with frequent visits to the field, or in one of the UNMISS field offices. The Expert will report to the Director of UNMISS RoLAS or his/her delegate. The expert may be co-located (full or part-time) with other UNMISS components and/or national justice counterparts. The expert will provide technical assistance and advice to national counterparts, but will not be directly engaged in conducting investigations, prosecuting or adjudicating cases. Within delegated authority, the incumbent will:

1. Support national authorities with the development and implementation of strategies to ensure the effective investigation and prosecution of serious crimes, with emphasis on sexual violence;
2. Provide technical assistance and advice to prosecutors and investigators (including through supporting the implementation of mobile courts) on the methods and techniques employed during all phases of the prosecution process, including case development, interviewing victims, witnesses, and suspects, gathering and safeguarding evidence, preparing evidence for trial, and presenting a case before the court;
3. Assist in the development and application of standard operating procedures, investigation and prosecution guidelines and checklists, forms for briefs and other documents for national prosecutors and investigators, in line with international standards and best practices;
4. Facilitate strategic and day-to-day coordination and activities with other UNMISS components (e.g. UNPOL, human rights, gender, child protection), other United Nations entities, external partners and civil society organizations;
5. In coordination with national authorities and other UNMISS sections, coordinate and undertake administrative and logistical preparation for mobile court deployments across South Sudan;
6. Perform other functions as assigned by the Director of UNMISS RoLAS or his/her delegate(s).

### Core Competencies:

- **Professionalism** – Extensive knowledge of investigation and prosecution strategies, standards and processes; extensive knowledge of judicial and legal system issues, including knowledge of criminal law and relevant international human rights standards and their linkages to the broader developmental/post-conflict recovery framework and initiatives; demonstrated ability to prosecute or adjudicate complex criminal cases; knowledge of theories, concepts and approaches relevant to investigation, prosecution and/or adjudication of criminal cases; ability to stay calm in stressful situations; ability to take responsibility for incorporating gender perspectives, and ensuring the equal participation of women and men in all areas of work.
- **Communication** – Proven communication skills (oral and written), including ability to prepare reports and deliver presentations, concisely conveying information, clearly articulating options and policy positions, and making and defending recommendations; ability to listen to others, correctly interpret messages and respond appropriately; commitment to ask questions to clarify issues and develop two-way communication; ability to tailor language, tone, style and format to match the audience; demonstrated openness in sharing information and keeping people informed.
- **Teamwork** – Proven interpersonal skills and ability to listen and work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity; ability to work collaboratively with colleagues to achieve organizational goals; ability to solicit inputs by genuinely valuing others ideas and expertise and willingness to learn from others; commitment to place team agenda before personal agenda and to support and act in accordance with final group decision even when such decisions may not entirely reflect their own position; ability to share credit for team accomplishments and to accept joint responsibility for team shortcomings.

### Qualifications:

- Education: Advanced university degree (master's or equivalent) in law, or alternatively, a combination of a first-level university degree and proven experience working as a prosecutor or judge in cases of serious violent crimes, including sexual violence.
- Work experience: At least five years of experience as a prosecutor, judge, legal adviser, lawyer in a national justice system, international organization or an international or mixed criminal tribunal. Experience in cases of serious violent crimes, including sexual violence is required. Experience in justice programmes management, including monitoring, evaluation and oversight is desirable. Experience with customary and informal justice is an advantage. Experience as an embedded or co-located mentor working alongside national justice institution counterparts is an asset.
- Languages: English and French are the working languages of the United Nations. For this position, fluency in English (both oral and written) is required. Knowledge of Arabic is desirable.
- Other skills: Driving license and ability to drive a 4x4 vehicle are required. All officers are required to pass a United Nations driving test at the beginning of their deployment and may be repatriated if they fail to do so. Must be computer literate.

The "Guidelines on Non-Uniformed Civilian Government-Provided Personnel on Assignment with United Nations Peacekeeping and Special Political Missions", dated 1 April 2015, reference 2015.01, are applicable to government-provided justice personnel.

In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above-mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.

The nomination of women candidates is strongly encouraged. Equally qualified women candidates will be given priority for selection.

**United Nations Personal History Profile for  
Non-Uniformed Civilian Government Provided Personnel**

**Personal Data:**

Family Name:	First Name:	Middle Name(s):	
Male/Female:	Date of Birth dd/mm/yy: / /	Place of Birth:	
Passport no.:	Passport Expiry Date: / /	Availability for Deployment mm/yy: /	Preferred Point of Departure:

**Contact details:** Required for scheduling an interview and shipping of personal effects

Home Address:	Phone:
	E-mail:
Office Address:	Phone:
	E-Mail:

**Education:**

Institution	Attendance	Degrees and Academic Distinctions Obtained
	From/To	

**Employment History: Present Post** (Please list your entire work experience, starting with your present/last post)

Exact Title of Post:	From (Month/Year) /	To (Month/Year) /
Name of Employer:	Address of Employer:	
Name of Supervisor: Phone: E-Mail:	Number of Personnel Supervised by You:	Reason for Leaving:
Description of Duties		Significant Achievements

**Previous Posts: (In Reverse Order)**

Exact Title of Post:	From (Month/Year) /	To (Month/Year) /
Name of Employer:	Address of Employer:	
Name of Supervisor: Phone: E-Mail:	Number of Personnel Supervised by You:	Reason for Leaving:
Description of Duties		Significant Achievements
Exact Title of Post:	From (Month/Year) /	To (Month/Year) /
Name of Employer:	Address of Employer:	
Name of Supervisor: Phone: E-Mail:	Number of Personnel Supervised by You:	Reason for Leaving:
Description of Duties		Significant Achievements
Exact Title of Post:	From (Month/Year) /	To (Month/Year) /
Name of Employer:	Address of Employer:	
Name of Supervisor: Phone: E-Mail:	Number of Personnel Supervised by You:	Reason for Leaving:
Description of Duties		Significant Achievements

**Previous Service with the United Nations or other Regional Peace Support Operations**

Year:	UN Organization/Mission or Regional Peace Support Operation and Position:

**General Information**

Are there employment limitations?	
No <input type="checkbox"/>	Yes - provide details: <input type="checkbox"/>
Are there travel limitations?	
No <input type="checkbox"/>	Yes - provide details: <input type="checkbox"/>

**Specialized Professional Skills:** Please indicate whether you have skills/experience in any specialized area.

	Yes/No <input type="checkbox"/> / <input type="checkbox"/>	Details
	Yes/No <input type="checkbox"/> / <input type="checkbox"/>	
	Yes/No <input type="checkbox"/> / <input type="checkbox"/>	
	Yes/No <input type="checkbox"/> / <input type="checkbox"/>	
	Yes/No <input type="checkbox"/> / <input type="checkbox"/>	
	Yes/No <input type="checkbox"/> / <input type="checkbox"/>	

**Language Proficiency:**

For languages other than mother tongue, enter appropriate letter from coding below to indicate knowledge level.

<b>Mother Tongue:</b>				
OTHER LANGUAGES	<i>Understand</i>	<i>Speak</i>	<i>Read</i>	<i>Write</i>

**CODE:**

- A- **Professional Fluency:** Able to work independently in the language, including the preparation of written reports and papers. Able to participate actively in and/or lead meetings conducted in the language.
- B- **Working Knowledge:** Able to follow work-related discussions and participate in them, although command of grammar and syntax may be uncertain. Able to use the telephone, to read and understand work-related documents, and to draft basic correspondence.
- C- **Limited Knowledge:** Able to understand simple conversations and written texts.

**Computer Skills:**

Software applications for which you have experience:					
Word	Excel	PowerPoint	Access	Outlook	Lotus
Yes/No <input type="checkbox"/> / <input type="checkbox"/>	Yes/No <input type="checkbox"/> / <input type="checkbox"/>	Yes/No <input type="checkbox"/> / <input type="checkbox"/>	Yes/No <input type="checkbox"/> / <input type="checkbox"/>	Yes/No <input type="checkbox"/> / <input type="checkbox"/>	Yes/No <input type="checkbox"/> / <input type="checkbox"/>
Other capabilities or experience:					



**Driving Skills:**

Have you held a valid driver licence for the last 2 years?	Yes/No <input type="checkbox"/> / <input type="checkbox"/>
Are you able to drive a 4x4 vehicle?	Yes/No <input type="checkbox"/> / <input type="checkbox"/>

**Conduct and Discipline:**

I attest that I have not committed, been convicted of, nor prosecuted for, any criminal offence. I attest that I have not been involved, by act or omission, in the commission of any violation of International Human Rights Law or International Humanitarian Law.	Signature of Candidate .....
Or I am not able to attest to the preceding paragraph for the following reasons:	Signature of Candidate .....

**I confirm that above statements are true, complete and correct, without any misrepresentation and material omission:**

Date:     /     /	Signature of Candidate .....
-------------------	---------------------------------

The Permanent Mission of ..... to the United Nations certifies that the above nominee has not been convicted of, or is not currently under investigation or being prosecuted for, any criminal offence, or any violation of international human rights law or international humanitarian law.

The Permanent Mission of ..... also certifies that it is not aware of any allegations against this candidate to have been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law.

The Permanent Mission of ..... to the United Nations submits the above nominee for the indicated post in the indicated mission as meeting the requirement of duty statement of the post.

Date:     /     /	Signature of Representative of Permanent Mission ..... Name: Contact Details:
-------------------	--

**Complementary Sheet – Previous Posts: (In Reverse Order)**

Exact Title of Post:	From (Month/Year) /	To (Month/Year) /
Name of Employer:	Address of Employer:	
Name of Supervisor: Phone: E-Mail:	Number of Personnel Supervised by You:	Reason for Leaving:
Description of Duties		Significant Achievements
Exact Title of Post:	From (Month/Year) /	To (Month/Year) /
Name of Employer:	Address of Employer:	
Name of Supervisor: Phone: E-Mail:	Number of Personnel Supervised by You:	Reason for Leaving:
Description of Duties		Significant Achievements
Exact Title of Post:	From (Month/Year) /	To (Month/Year) /
Name of Employer:	Address of Employer:	
Name of Supervisor: Phone: E-Mail:	Number of Personnel Supervised by You:	Reason for Leaving:
Description of Duties		Significant Achievements